



Gofal Cymdeithasol **Cymru**
Social Care **Wales**

Adult care home worker registration

Information about the registration of adult care home workers, including how to register, guidance for employers and what happens after workers become registered.

First published: 1 April 2020

Last updated: 14 October 2022

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Information about the registration of adult care home workers, including how to register, guidance for employers and what happens after workers become registered.

Who are adult care home workers?

Adult care home workers are workers who are employed by a care home service providing accommodation together with nursing or care at a place in Wales. Care home services are registered with [the Care Inspectorate Wales \(CIW\)](#).

Job titles may not be called 'adult care home worker', but if a worker provides care and support to adults in an accommodation and care setting and the place of work is registered with CIW they will need to register with us.

If qualified nurses are only providing nursing care then they wouldn't need to register with us, however, they will need to register if they are providing care and support as described above. Even if a nurse is registered with the [Nursing and Midwifery Council \(NMC\)](#) they will still need to register with us if they fall within the definition of an adult care home worker.

[Watch our case study videos](#) to hear what it's like to register as an adult care home worker.

When do workers need to register?

Registration for people working as adult care home workers becomes mandatory from October 2022. If you need to apply to register, please do so as soon as possible.

- If you already work as an adult care home worker, you must apply with us as soon as possible.
- If you started working as an adult care home worker before the 30 September 2022, you'll have 12 months from the start date of your job to register
- If you started working as an adult care worker from 1 October 2022 to 31 March 2023, you'll need to register with us by 1 October 2023.
- If you started on or after 1 April 2023, you'll have six months from the start date of your role to register with us.

How to register

There are several ways to register as an adult care home worker.

If you work in another role you can find out more about [applying here](#).

1. Register with a qualification

For workers who have a practice qualification Level 2 or 3 in health and social care (Diploma, QCF or NVQ) or equivalent.

Workers can also register using the City and Guilds Level 2 Health and Social Care: Core, but will then need to complete the full Level 2 or 3 in health and social care (Diploma, QCF or NVQ) within three years.

Next steps:

- [Check that the qualification is accepted for registration](#)
- [Apply to register on SCWonline](#).

2. Register by employer assessment

Employers can confirm their workers' application to register after assessing their understanding against a list of areas.

The Employer must be confident that the worker has the necessary understanding, as set out in the [employer's assessment](#). The employer completes this assessment by confirming the information in their SCWonline account when a worker submits an online application. Online applications will also need to be endorsed by the employer.

Social care workers who use the employer assessment route to register will need to complete one of the qualifications listed in the qualification framework within the first three-year period of registration.

Read our [frequently asked questions](#) about the new employer assessment.

Find out more about how to choose this route in your application by watching this step by step video.

[View transcript](#)

0:05 --> 00:06

Here's a guide to show you how to

0:07 --> 00:09

register online

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with tips to help you through every

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stage of this process.

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Now it's time to add details of your

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qualifications. You can find a list of

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qualifications accepted for each role on

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our website using the link on this page.

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If you hold a qualification you will

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need to add those details.

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We will need a copy of your certificate

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before we can process your application.

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You can upload these in the document

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section.

0:47 --> 00:50

If you don't hold a qualification but

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have three years of experience in the

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last five years you can register using

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confirmed competence.

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You will need to select a competence

0:58 --> 01:01

endorser as part of your application

1:01 --> 01:04

using the link shown.

1:07 --> 01:09

If you do not hold the qualification and

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do not meet the criteria to use

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confirmed competence you can register

1:14 --> 01:17

using the employer assessment route.

1:17 --> 01:19

You will need to select a competence

1:19 --> 01:22

endorser as part of your application

1:22 --> 01:24

using the link shown.

1:24 --> 01:26

Type your manager's name manually if

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they are not on the list.

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Further information on the employee

1:29 --> 01:32

assessment route can be found on the

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registration section of our website.

[Watch our videos](#) about applying to register.

What is the registration fee?

The registration fee for registering as an adult care home worker is £30.

More information on [registration fees](#).

What responsibilities do employers have?

As part of the application process, employers will be asked to:

- confirm a worker's application to register (if a worker is registering without a qualification)
- [endorse applications](#)
- [verify the identity](#) of the worker when applying if required.

See more information on [employer responsibilities](#).

[Watch our quick guide video for employers](#) to understand how to manage any requests we make and actions we need you to take.

What happens after registration?

Workers will need to pay an annual fee to maintain their registration and submit an application to renew their registration every three years. This can be done through their [SCWonline account](#).

More information on [renewing registration](#).

Workers should also let us know when they have completed any training requirement on their registration. For example if they need to complete a qualification relevant to their role within the first three years of being registered with us, they should send us their certificate once it has been awarded.

See our [quick guide video](#) about your responsibilities as a registered person.

What happens if workers don't follow the Code of Practice?

We will only look into a worker's practice when a concern has been raised. We will consider whether a worker's fitness to practise is impaired (negatively affected).

If a worker is not fit to practise they can be removed from the Register and won't be able to practice in Wales.

More information on [how we deal with concerns](#).

Contact us

If you have a question or if you can't find what you are looking for [get in touch with us](#).